

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**

Child and Family Services Agency

CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2015-A-0090  
**CAPTION:** Mentoring Services  
**PROPOSED CONTRACTOR:** J.U.M.P  
**PROGRAM AGENCY:** Child and Family Services Agency

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

**2. MINIMUM NEED:**

Child and Family Services Agency (CFSA) have an urgent need for mentoring services. The Contractor shall provide one on one mentoring services for D. W., a client currently in CFSA's care. The contractor shall provide one on one mentoring services that includes, engaging in activities that the youth enjoys, expose youth to various community activities, as well as provide one on one life coaching skills.

**3. ESTIMATED REASONABLE PRICE:**

\$82,125.00

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- A. D. W. is a 21-year old male who tends to be very immature when it comes to socializing with adults with authority and engages in verbal abuse towards adults, sometimes leading to cursing, outbursts, and verbal threats to others. D. W. likes to test his boundaries and requires adults to be committed to him when his negative behaviors emerge and not give up.
- B. Currently, D.W. has been rejected from his foster home and is waiting to be placed with a new or previous foster family. Currently, D.W. has no identified placement options. During this waiting period CFSA is trying to provide him with some support services that will help him transition back into the foster home setting.
- C. CFSA Social Workers have recommended a plan of acting to help get D.W. with his transition. Listed below are some of the recommendations.

- Engaging in activities that youth enjoys
- Exposure to various community activities youth has not been exposed to previously
- Mentor should be able to relate to youth and his experiences
- Mentor should be young enough to understand the culture of young people
- Having real talk with youth regarding how his behavior negatively impacts his future
- Provide feedback in real time regarding how youth reacts to situations in the community

D. The identified contractor J.U.M.P has specialized experience in assisting children experiencing difficulties and who have troubled backgrounds similar to D. W., J.U.M.P has identified a Mentor that they feel will be a perfect match for D. W. and the Mentor is ready and available to begin mentor services.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director  
Brenda Donald

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either

Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

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Date

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Tara Sigamoni  
Agency Chief Procurement Officer